

**REA ENERGY COOPERATIVE, INC.**  
**SUMMARY of MINUTES OF REGULAR BOARD MEETING**  
**March 1, 2022**

The regular meeting of the Board of Directors of REA Energy Cooperative, Inc. (the “Cooperative”) was held Tuesday, March 1, 2022, immediately following the REA Energy Services regular Board Meeting via Zoom and in the boardroom of the Cooperative’s headquarters office located at 75 Airport Road in Indiana, Pennsylvania.

**Call to Order**

Board Chairman called the meeting to order at 5:32 p.m.

*Roll Call*

All Board of Directors were present including the Cooperative’s President & CEO, the Cooperative’s attorney and Executive Assistant.

*Reading Coop Core Values*

The Cooperative’s President & CEO read aloud Coop Core Value #2.

*Approval of Minutes*

A motion was made and seconded to approve the minutes of the January 25, 2022 regular Board meeting. Motion carried.

*Additions to Agenda*

There were no additions to the Agenda.

**New Business**

*Annual Meeting Discussion*

The Cooperative’s President & CEO told the Board that last year’s Annual Meeting was held online only and many members commented that they liked the shorter format. He asked the Board for their opinion on having a guest speaker at this year’s Annual Meeting. All Board of Directors were okay with not having a guest speaker this year.

### *Annual Identify Theft & Red Flag Policy*

The Cooperative's President & CEO explained Policy I-1. He told the Board there was no identity theft or red flag issues in 2021.

### *Policy C-31*

One Board of Director spoke about recent policy reviews. The Policy Committee reviewed policies on Escheats, community services and disconnects. Changes were submitted to the Cooperative's President & CEO. The proposed changes have been presented and all Directors are asked to review the updated policy C-31. Any questions or suggested changes are to be given to the Cooperative's Communications and Marketing Manager or the Cooperative's President & CEO. A vote will be held at the next Board meeting.

### *Disconnect Policy*

The Cooperative's President & CEO spoke about the disconnect process. Starting April 1<sup>st</sup>, delinquent accounts will be up for disconnect for non-payment. The number of delinquent accounts are down from previous years. The Cooperative's President & CEO answered questions from Directors.

### *NISC Update*

The Cooperative's President & CEO announced the conversion to the new NISC operating system is underway. Conversion will start with the financial piece and all should be fully converted by the end of the year.

### *New Website Design*

The Cooperative's President & CEO introduced the new website for the Cooperative. NRTC helped with the design and some of the artwork. NRTC is a service offered through Touchstone.

### *Union Contract*

The Cooperative's President & CEO spoke about upcoming talks with the Union about the contract. He also talked about the different levels of workers in the Line department. He answered questions from the Board.

### **Legal Update**

The Cooperative's attorney reviewed the terms of the proposed contract and will give a copy to the Board of Directors for review. The Cooperative's President & CEO will have the Financial Analyst look over the numbers on financial reports to double check amounts and will attend a future Board meeting to present an updated report. The Cooperative's attorney answered questions from Directors.

Board Chairman declared a brief break at 6:16 p.m.

The meeting reconvened at 6:29 p.m.

### **President & CEO Report**

The Cooperative's President & CEO told the Board about the new Fleetio program now being used to help manage the Cooperative's vehicles. It will also be utilized with tracking work locations, and even help to track when employees have been in and out of flagged areas for spotted lantern flies. A few employees are trained on inspecting vehicles and detecting spotted lantern flies.

The Cooperative's President & CEO announced the reclaiming of the Cooperative's Right-of-Way is complete and we are now in the maintenance phase. Cost for Right-of-Way cutting will be down. Work has increased to change out condemned poles. The Cooperative's President & CEO added that he is meeting with the property owners of the land next to one of our substations. There will be a Career Day on May 11<sup>th</sup>, 2022 at the Indiana office. Also, the State Police will come to the Indiana office to give a presentation to linemen and engineers on how to identify a meth lab and what steps to take if they come across a meth lab. Lastly, the Cooperative's President & CEO told the Board the property at the Indiana office will be surveyed soon for the township sewage project which is to begin in June.

### **Continuing Business**

#### *Memberships*

A motion was made and seconded to accept 49 new members for the month of January 2022. Motion carried.

*Secretary / Treasurer's Report*

The Secretary/Treasurer's report was reviewed.

*Pandemic Update*

The Cooperative's President & CEO gave an update on the impact of Covid-19 at the Cooperative. The mask requirement will be relaxed and the Cooperative will continue to follow the CDC guidelines.

**Reports**

The Board heard and discussed various business and activity reports.

A motion was made and seconded to approve the Summary minutes of December 14, 2021 Board meeting. Motion carried.

A motion was made and seconded to approve the reports as presented. Motion carried.

**Miscellaneous**

The following were reviewed by the Board of Directors:

Capital Credits letter

Thank you note

**Adjourn**

A motion was made and seconded to adjourn the meeting. Motion carried.

Board Chairman adjourned the meeting at 6:45 p.m.